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CUDDINGTON PARISH COUNCIL

**Minutes of Meeting of Parish Council
held in Cuddington School
Wednesday 2nd June 2010 at 7.30pm**

PRESENT: Cllrs: Sherry Scott (**SS**) Ken Birkby (**KB**), Jim Hayward (**JH**), Michael Pegge (**MP**), Jennifer Schram de Jong (**JSdJ**), Stephen Turner (**ST**), Venetia Davies (**Clerk**).
Cllr: David Smith (**DS**), AVDC.
Parishioners: 3 Parishioners present.

NB: Action points highlighted

1. Apologies

Michael Edmonds, (ME), BCC & AVDC.

2. Minutes of previous meeting held on Wednesday 5th May 2010

Minutes accepted as true record and duly signed by Chairman SS.

3. Matters Arising

Minutes 5th May 2010. Parishioners Question Time. MP confirmed steps in the bank of Aylesbury Road have been built to the correct specification. **5. Matters Arising. Road Cleaning.** SS awaiting road sweeping dates. **Dog Fouling.** Signs will be erected. JSdJ confirmed article prepared for next issue of Village Voice. KB confirmed total cost of dog bins at £700 for inclusion in article. **Any Other Business. Village Tidy.** JH proposed thank you to all for thorough Village tidy.

NB: Declaration of Office signatures not required by Vice Chair or Playing Fields representative.

4. Parish Council's Decision Making Process

KB presented his concerns relating to the planning application; 2 Church Close, Cuddington, where the decision made at the meeting was subsequently changed, when initially submitted to AVDC. It was agreed that the Parish Council's decisions would be summarised at each agenda item and that they could only be changed by a vote at a further meeting.

5. Declarations of Interest

There were no interests declared.

6. Planning

10/00745/APP - The Lodge, The Green, Cuddington, HP18 0AN

ACTION: Clerk to return 'no objections' to Development Control at AVDC but give supplementary comment on porch.

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10/00813/PP & 10/00814/ALB - Spicketts, Frog Lane, Cuddington, HP18 0AX

ACTION: Clerk to return 'no objections' to Development Control at AVDC.

10/00430/APP - The Old Rectory, Aylesbury Road, Cuddington, HP18 0BG

ACTION: Clerk to return 'no objections' to Development Control at AVDC.

10/00926/ATC - Hawthorn House, Spurt Street, Cuddington, HP18 0BB

ACTION: Clerk to return 'no objections' to Development Control at AVDC but give supplementary comment that Tree Surgeon report should accompany application and future applications.

JH confirmed tree specialist will be assessing Chestnut tree near Shop and that future planning applications will come directly to Clerk's address.

7. Correspondence

Jean Watson. Letter received expressing concern to health and safety at entrance to Clubhouse. **ACTION: SS** to forward to AVDC for action and copy to Cllr. David Smith.

Maggie Walters. Letter received expressing concern with cars parked on Bridgeway obscuring visibility of oncoming vehicles from Cheersley. **ACTION: Clerk** to respond stating that the PC is aware of the situation, as are the Police, but no further action can be taken.

Thames & Chiltern in Bloom. JH confirmed judging date of 14th July. No date given for Best Kept Village.

8. Finance:

a. Balance of Account:

Less Orders for Payment below reported as £17,474.56

b. Orders for Payment:

- Clerks Salary - **£142.56** (16 hours)
- Website Questionnaire Printing £34.04 (£5.96 VAT) - **£40.00**
- S Brown, Grass cutting. **£325.00.** (Agreed at meeting)
ACTION: Clerk to inform S Brown of cut off date for invoice as the Thursday prior to the Parish Council meeting of the first Wednesday in the month.

Receipts

Clerk confirmed receipt of £400 from Pinewood Studios (Midsummer Murders)

BALANCE = £17,367

Excludes ring fenced CPFA £1,226.77 and donation to Bernard Hall Committee, £1,000.

c. Approval of Accounts for year ended 31st March 2010 for External Audit

Approved and signed by SS. **ACTION: Clerk** to confirm value of Assets register (book and insurance values) and increase playground assets with insurance company.

d. Grant Applications for next financial year.

ACTION: KB to produced new Litter Bin proposal for grant application.

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e. Banking

Clerk presented alternative Banks, namely Lloyds TSB and Co-op. Despite little difference in interest rates, it was agreed for convenience to move the Parish Council's account from The Bank of Ireland to Lloyds TSB, Thame.
ACTION: Clerk to notify Bank of Ireland and arrange transfer of funds to new Lloyds TSB account.

9. Website

ST summarised progress on new website. Questionnaires have been issued and results will be summarised to provide a brief for website design and content. **ACTION: ST** to present formal proposals at the July meeting. ST formally thanked Chris Long and Simon Shaw for their valuable contributions to date.

10. Car Parking – Upper Green

ST expressed concerns over cars parking on the Upper Green during a cycle race. JH confirmed that cars cannot legally park on the Green. **ACTION: JH** to display sealed byelaws in a prominent position on the Green.

11. Boules Ground

KB presented proposals for Boules Piste on Cuddington Playing Fields together with costings totalling approximately £4,000. Grant applications will be made on behalf of Cuddington Playing Fields Association, but a contribution sought from the PC from the monies originally put aside for 'Recreational Facilities'. The PC agreed the Boules Piste would provide a good facility for people of all ages and abilities and gave its full support. A contribution of £1000 was agreed to get the project started and further agreed that any shortfall in grant funding/fundraising would be made-up, in full, by the PC. **ACTION: KB** to project manage, submit applications and keep the PC informed of progress.

12. Transport Delegated Budget

MP confirmed funds will be explored in the next financial year.

13. Contribution from AVDC and BCC Cllrs.

David Smith spoke briefly about the changes in Government and offered his continued support with Parish Council issues.

14. Any Other Business

Plants. ACTION: JH to purchase. **Census. ACTION: JSdJ** to write proposal for Village Voice and obtain costing. **Chearsley Parish Council. ACTION: SS** to arrange meeting with Chearsley PC Chairman.

15. Date of Next Meeting:

Wednesday 7th July at 7.30pm
Cuddington School

Circulation: all Cllrs by email
Website
Notice Boards (2)

CPC Minutes: 07/10

S. Scott
Sherry Scott, Chairman